

# How to join Oracle Academy?

1. You must be employed in an educational institution as a faculty member or administrator.
2. You must have an Oracle account **using your official institutional email address.**
3. You must complete the membership registration and submit your application successfully **using your official institutional email address.**

If you have an Oracle account, select the registration type according to your need:

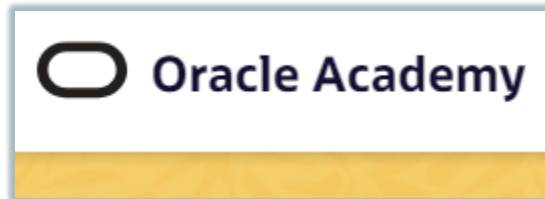
- If you are registering a new educational institution, skip to [page 3](#) “How to register for Oracle Academy Institutional Membership.”
- If your institution is an Oracle Academy member, skip to [page 4](#) “How to add a faculty account to an existing Oracle Academy Institutional Membership.”

If you do not have an Oracle account, follow the instructions on how to create an Oracle account.

**Note: Creating an Oracle account does not create an Oracle Academy membership.**

## How to create your Oracle account

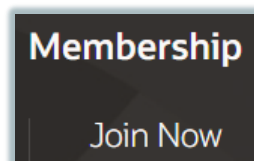
Step 1. Go to <https://academy.oracle.com/>.



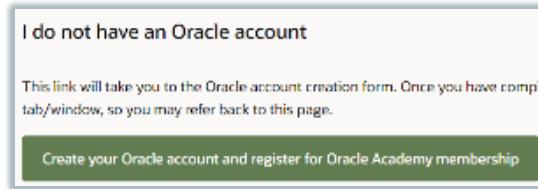
Step 2. Look for the menu icon next to the Oracle Academy logo.



Step 3. Select and click the “[Join Now](#)”.

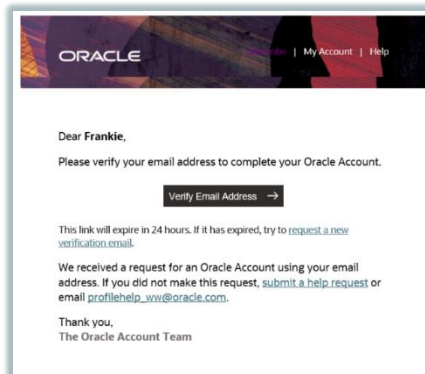


Step 4. On the next page scroll to “I do not have an Oracle Account.” Select and click the button “Create your Oracle account and register for Oracle Academy membership.”

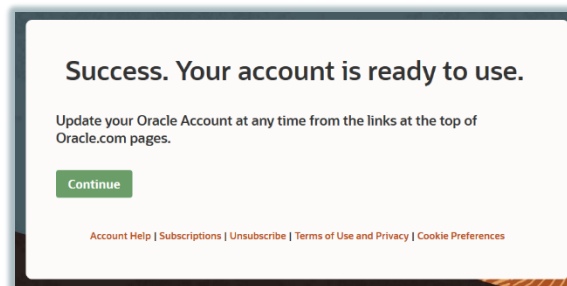


**Note: The official institutional email address must be a named account that includes your faculty name, or last name at a minimum. Generic and shared email addresses are prohibited.**

Step 5. After creating your Oracle account, check for the verification email and click the button "Verify Email Address". If verification email is not received, visit the [Oracle Profile Account Help](#).



Step 6. If email verification is successful, click the button “Continue” and sign in to the Oracle Academy membership details page to confirm that your Oracle account is ready to use.



## How to register for Oracle Academy Institutional Membership

Step 1. Go to Oracle Academy website.

- Look for the menu icon. Select and click the “Join Now” button.
- Scroll to “I already have an Oracle account.”

Step 2. Sign in to your Oracle account.

- Select and click the button “Sign in to your account and register for membership”.

Step 3. Search for your institution or add your institution.

- Find your institution. If your institution is not available, check for spelling errors and search again. If unable to find your institution, click the "**add your institution**" link and enter the **institution's registered legal name**.
- Upon selection of an existing institution (or) clicking the "add your institution" link the validation message is displayed. Click the button "Continue" to proceed.

Step 4. Enter your faculty information & accept the membership agreement.

- Review the membership agreement.
- Only the Legal Signing Authority (LSA) is authorized to accept the agreement (e.g., President, Principal, Dean, Department Chair/Head). The LSA is notified via email and **MUST** accept the agreement before membership is processed.
- If the LSA is incorrect, the current LSA can assign the agreement to a different LSA.

Step 5. Submit your member registration and verify membership information.

- Oracle Academy staff will review your application. If approved, you (as the first faculty and primary contact) will receive an email confirmation that membership is processed and activated.
- Sign into your account to the [Oracle Academy Membership page](#) to verify membership information.

Step 6. Receive your Member Hub welcome email.

- As the first faculty and primary contact, you will receive a “Welcome to Oracle Academy” email with a link to sign in to the “[Member Hub](#)”.

## How to add a faculty account to an existing Oracle Academy Institutional Membership

Step 1. Go to Oracle Academy website.

- Look for the menu icon. Select and click the “Join Now” button.
- Scroll to “I already have an Oracle account.”

Step 2. Sign in to your Oracle account.

- Select and click the button “Sign in to your account and register for membership”.

Step 3. Search for your institution.

- Find your institution. If your institution is not available, check for spelling errors and search again. Upon selection, a validation message is displayed. Click the button “Continue” to proceed.

Step 4. Enter your faculty information & acknowledge membership agreement.

- Review and acknowledge the membership agreement. When finished, click the “Submit Registration” button.
- The Legal Signing Authority (LSA) will receive an “Add faculty account” notification email.

Step 5. Submit your member registration and verify membership information.

- Oracle Academy staff will review your application. If approved, you will receive an email confirmation that membership is processed and activated.
- Sign in to your account to the [Oracle Academy Membership page](#) to verify membership information.

Step 6. Receive your Member Hub welcome email.

- You will receive a “Welcome to Oracle Academy” email with a link to sign in to the [Member Hub](#).

Need help about member registration? Visit the [Oracle Academy Help](#) and sign in using your Oracle account to ask a question.