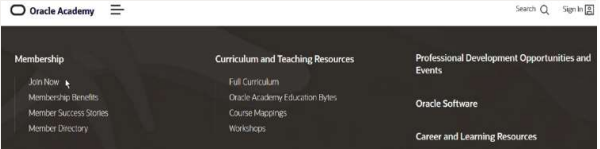


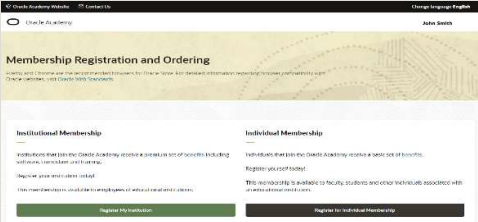


# Oracle Academy Institutional Membership Registration Quick Guide

- To register for Oracle Academy membership you **must** have an Oracle Account.
- During the registration process the **Oracle Academy Institution Membership Agreement** must be accepted by a person who is authorized to accept legal terms on behalf of your institution (legal signing authority).

<p>1. Go to <a href="https://academy.oracle.com">https://academy.oracle.com</a>. Click the menu icon next to the Oracle Academy logo at the top. Then click “Join Now”.</p>	
<p>2. On the next page scroll to “Step 1: Create Your Oracle Account” and click “I Already Have an Oracle Account”. Click “Sign In to Your Account and Register for Membership”.</p>	
<p>If you do <i>not</i> have an Oracle Account, click “I Do Not Have an Oracle Account – Sign up”. Click “Create Your Account” and follow the instructions. Once your Oracle Account is created you can proceed with Oracle Academy membership registration.</p>	
<p>3. From the Membership Registration and Ordering page select your preferred language for Oracle Store communication and then click “Register My Institution.”</p>	

4. On the next screen select your country from the drop-down list. Enter your institution name and click “Search”.

5. Click your institution name in the list of search results and review your institution's information for accuracy.

6. If your institution's name was *not* found in the search results, click on the “add your institution” link and complete the Add Institution and Contact Information forms. After submitting your “add institution request” it will be reviewed by Academy staff.

**Is your institution not listed above?**

1. Search again. Check for spelling and other errors.
2. If you are still unable to find your institution, submit a request to [add your institution](#). We will send you an email when your request has been reviewed.

7. Once your institution has been added, you will receive an email with instructions on how to continue with institutional membership registration.
8. Enter all required details into the Contact Information Page.
9. Complete the Oracle Academy Institutional Membership Agreement and submit your registration.

Once your registration order has been processed, you will receive two emails (Order Booked Email and Welcome Email). When you receive the “Welcome Email”, this means your membership is active. You may sign into the Oracle Academy Member Hub and access your membership benefits.

**NOTE:** If order information is complete it may take up to 5 days for your Oracle Academy member account to be activated once your institution’s order is booked.

## CONNECT WITH US

As Oracle’s global, philanthropic educational program, Oracle Academy advances computing education around the world to increase knowledge, innovation, skills development, and diversity in technology fields. The program engages with thousands of educational institutions and educators in more than 120 countries, helping millions of students become college and career ready.


Join Oracle Academy today and access all the benefits of Institutional membership.

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