Oracle Academy Add Faculty Account
Registration Quick Guide

- To register for any Oracle Academy membership you must have an Oracle Account.
- Once your Oracle Academy Faculty Account has been activated, you will receive a confirmation email to access the program benefits.

Three main stages guide you through the Faculty Account process:

Stage 1. Start Registration Process
Stage 2. Legal Agreement Acceptance
Stage 3. Registration Confirmation and Welcome Email

Stage 1. Start Registration Process:

- Go to [https://academy.oracle.com](https://academy.oracle.com).
- Click the menu icon next to the Oracle Academy logo at the top.
- Then click “Join Now”.

- On the next page scroll to “Step 1: Create Your Oracle Account”.
- Click “I Already Have an Oracle Account” (or “I Do Not Have an Oracle Account – Sign up” to create one).
- Click “Sign In to Your Account and Register for Membership”.

- Enter your Oracle Account Username and Password, and click “Sign in”.

- If you have identified that your institution is already an Oracle Academy Institutional member, click “Register My Institution” to start the Faculty Account registration process.
• On the next screen select your country from the drop-down list.
• Enter your institution name and click “Search”. You may also try additional search options like city or postal code.
• In the list of search results click your institution name with the corresponding institution address and review your institution’s information for accuracy. Continue to the next screen.
  **Note:** Many institutions have similar names but may be located in different cities, states or countries. Please ensure you are selecting your proper institution.

• On the Contact Information Page enter all required details into all mandatory fields. When complete click “Next” to continue.
• When prompted, please enter the number of students you plan to teach with Oracle Academy resources.

Stage 2. Legal Agreement Acceptance:

The Oracle Academy Institution Membership Agreement was signed by your institution and applies to your membership.

• On the Agreement page select “I will abide by the Oracle Academy Institution Membership Agreement signed by my institution”. You can download the agreement if you would like to retain a copy.

• Complete the Oracle Academy Institutional Membership Agreement and submit your registration.
  **Note:** Your institution’s legal signing authority also receives an email each time a faculty member adds themselves under the institution’s membership.

Stage 3. Registration Confirmation and Welcome Email:

Once your application has been processed, you will receive a “Your Oracle Academy Membership: Welcome” email.

• You may sign in to the Oracle Academy Member Hub to access your membership benefits.

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